

**Parks Committee Meeting  
Courthouse Conference Room A231  
August 10, 2012 9:00 a.m.**

**Call to Order:** Chairman called the meeting to order at 9:00 a.m.

**The meeting was properly announced.**

**Roll Call:** Committee Members: Bob Eggebrecht, Jerry Kotlowski, Bill Miller, , Jake Roseberry, Paul Pisellini - excused. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Trena Larson – Admin. Coord./Dir. of Finance, Reesa Evans – Adams Co. Lake Specialist, and Don Fornasiere – Tri-Lakes Chairman.

**Approve Agenda:** Motion by Kotlowski/Roseberry to approve the agenda as presented. Motion carried by unanimous vote.

**Previous Minutes:** Motion by Kotlowski/Roseberry to approve the July 2, 2012, minutes as printed. Motion carried by unanimous vote.

***Agenda Items:***

**Correspondences /Special User Requests:** Addressed below.

**Public Participation on Agenda Items:** Addressed below.

**Town of Monroe Road Project Request:** Director read a letter with two proposals from the Town of Monroe requesting assistance from the Parks Department in funding road repairs in the area of Petenwell Park. Discussion followed. Director's recommendation to Committee is to utilize county sales tax dollars to pay the Town of Monroe \$25,000 per year for 10 years with a written agreement stating the time frame for the road repairs. This will be further discussed at the parks budget meeting, no action was taken.

**Boat Washdown Stations:** Director read a letter from Tri-Lakes Management District requesting the Parks Department to pursue DNR grants for boat washdown stations at Adams county parks and public accesses. Mr. Fornasiere requested the Committee consider budgeting the County's cost-share amount in the 2013 budget. Ms. Evans gave a presentation on invasive species and the need for the boat washdown stations and stated the DNR has grants available reimbursable up to 75 % of the costs for portable boat washdown stations. Ms. Evans requested the Parks Department apply for the grant(s). Discussion followed. Director recommended the Land and Water Conservation Department apply for the grants and seek funding for the cost-share amount since the Land and Water Conservation Department has a Lake Specialist on staff that is more up to date on aquatic invasive species and can monitor the effectiveness of additional boat washdown stations. Committee Chairman gave everyone an opportunity to speak and voice their opinion on boat washdown stations and their effectiveness. Motion by Miller/Roseberry to take no action at this time in applying for DNR grants for boat washdown stations. Motion carried by unanimous vote.

**Future Outdoor Education Center to be Located Near Castle Rock Park:**

Motion by Kotlowski/Miller for Parks Director to contact the A-F school district regarding their land across from Castle Rock Park for a future outdoor education center. Roseberry – no, rest yes. Motion carried.

**Employee Update:** Park staff is doing well.

**Outlying Parks Report:** Director reported checking Patrick Lake Park recently and found the grounds are being maintained adequately and the restrooms were in fair condition. The Department has not heard anything further from New Chester Township.

Department is considering installation of security cameras for the Outlying Parks in the Town of Rome as it appears that self-registration day use boxes are being tampered with in retrieving park user fees.

**Castle Rock Park Report:** Director reported the Castle Rock Park staff has also been maintaining the south end outlying parks this season; however, a caretaker(s) will need to be hired for the south end for 2013, as has been in the past.

**Petenwell Park Report:** Season is going well.

**Trails Report:** Coordinator reported receiving the snowmobile trails and ATV trails grants; however, the Department is still waiting on the new trail grant application written approval.

The shoreline rip rap project is finished at Carter Creek. According to Land Conservation staff, once Will Stites, DNR, inspects the site, additional rip rap may be required in the future.

**Revenue Report:** Revenues are up at both Castle Rock and Petenwell Parks.

**Expense Check Summary Report and Expense Report:** Committee reviewed.

**Future Agenda Items:** No special requests were made.

**Set Next Meeting Date:** August 22, 2012, 1:00 p.m., Courthouse Conference Room A231, to review the 2013 proposed budgets.

September 17, 2012, 1:00 p.m., Courthouse Conference Room A231, for the regular monthly meeting.

**Adjourn:** Motion by Kotlowski/Miller to adjourn at 10:15 a.m. Motion carried by unanimous vote.

Submitted by,

Jerry Kotlowski  
Parks Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.  
These minutes have not been approved by the Parks Committee.